



**LANSING BOARD OF WATER AND LIGHT
BOARD OF COMMISSIONERS**

**SPECIAL BOARD MEETING MINUTES
April 26, 2022**

The Board of Commissioners met at the BWL Headquarters-REO Town Depot located at 1201 S. Washington Ave., Lansing, MI, at 5:30 p.m. on Tuesday, April 26, 2022.

Chairperson David Price called the meeting to order at 5:30 p.m.

The Interim Corporate Secretary called the roll.

Present: Commissioners David Price, Beth Graham, Dusty Horwitt, Semone James, DeShon Leek, Tony Mullen, Tracy Thomas, and Sandra Zerkle. Non-Voting Commissioners present: Larry Merrill (Delta Township), and Brian Ross (DeWitt Township).

Absent: Non-Voting Commissioner Douglas Jester (East Lansing)

The Interim Corporate Secretary declared a quorum.

The Commissioners recited the Pledge of Allegiance.

PUBLIC COMMENT

There were no public comments.

MEETING PURPOSE:

Approval of Hiring of New Corporate Secretary

Chair Price stated that he called for this Special meeting to consider the approval of Hiring the New Corporate Secretary.

RESOLUTION #2022-04-01

Appointment of the Charter Position of Corporate Secretary

WHEREAS, the Board's Rules of Procedure specify that the Board is to appoint a Director and General Manager, Internal Auditor, and Corporate Secretary, respectively at its first regular meeting following July 1st of each year or as soon thereafter as may be appropriate; and

WHEREAS, due to the January 2022 vacancy of the Corporate Secretary position, the Board's need to fill the position promptly, an offer of employment is being extended for the position of

Corporate Secretary prior to July 1st and to conform with its Rules of Procedure, the Board anticipates a reappointment after July 1st.

RESOLVED, that the Board of Commissioners hereby appoints LaVella J. Todd to the Charter position of Corporate Secretary for a one year term.

FURTHER RESOLVED, that LaVella J. Todd shall be extended an employment contract which shall be effective from May 9, 2022, and expire on May 8, 2023, or until such new date as may be set forth in an amended contract or a successor is appointed, whichever later occurs.

Motion by Commissioner Thomas, Seconded by Commissioner James, to approve the Resolution for the Appointment of LaVella J. Todd in the Charter Position of Corporate Secretary.

Action: Carried Unanimously.

MANAGER'S REMARKS/COMMENTS

There were no Manager's remarks.

COMMISSIONERS' REMARKS/COMMENTS

Commissioner Mullen thanked the Interim Corporate Secretary for the work accomplished while searching for the permanent Corporate Secretary.

Commissioner Thomas thanked the Interim Corporate Secretary for bridging the gap, thanked the Human Resources Executive Director Mr. Michael Flowers, thanked Mr. Bill Brewer of Global Business Resource Group, and Executive Assistant Smiljana Williams.

Commissioner James also thanked CFO Heather Shawa.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

Chair Price adjourned the meeting at 5:37 p.m.