



**NOMINATING COMMITTEE MEETING
LANSING BOARD OF WATER & LIGHT BOARD OF COMMISSIONERS
Tuesday, July 7, 2026 ♦ 5:30 P.M.
1201 S. Washington Ave., Lansing, MI 48910
REO Depot**

Nominating Committee: Tony Mullen, Committee Chairperson; Commissioners Beth Graham, Semone James, DeShon Leek

BWL full meeting packets and public notices/agendas are located on the official web site at <https://www.lbwl.com/about-bwl/governance>.

AGENDA

Call to Order

Roll Call

Public Comments on Agenda Items

1. Nominating Committee Meeting Minutes of June 17, 2025**TAB 1**
2. Officer & Committee Survey Memorandum.....**TAB 2**
3. Committee Selection Results Memorandum.....**TAB 3**
4. Officer & Committee Survey Results and Comments**TAB 4**
5. Nomination of Board Officer Candidates for Fiscal Year 2026-2027

Other

Adjourn

**A quorum of the Board of Commissioners may be in attendance.*

NOMINATING COMMITTEE
Meeting Minutes
June 17, 2025

Nominating Committee: Dale Schrader, Committee Chairperson; Beth Graham; Chris Harkins; and DeShon Leek

The Nominating Committee of the Lansing Board of Water and Light met at the BWL Headquarters-REO Town Depot located at 1201 S. Washington Ave., Lansing, MI, at 5:30 p.m. on Tuesday, June 17, 2025.

Nominating Committee Chairperson, Dale Schrader, called the meeting to order at 5:30 p.m. and asked the Corporate Secretary to call the roll. The following committee members were present: Commissioners Dale Schrader, Beth Graham, Chris Harkins, DeShon Leek; also present: Commissioners
Absent: None

The Corporate Secretary declared a quorum.

Public Comments

There were no public comments.

Approval of Minutes

Motion by Commissioner DeShon Leek, **Seconded** by Commissioner Beth Graham to approve the Nominating Committee meeting minutes of May 30, 2024.

Action: Motion Carried.

Officer & Committee Survey Memorandum, Committee Selection Results Memorandum and Officer & Committee Survey Results and Comments

Chairperson Dale Schrader stated that the Officer & Committee Survey Memorandum, Committee Selection Results Memorandum and the Officer & Committee Survey Results and Comments were included in the Nominating Committee meeting packet for review and asked if there were any questions regarding the documents. There was no discussion.

Nomination of Board Officer Candidates for Fiscal Year 2025-2026

Chairperson and Vice Chairperson

Chairperson Dale Schrader opened the floor for nominations for the Chairperson for the 2025-2026 fiscal year.

Commissioner Leek stated that it was important to endeavor to change leadership and rotate Commissioners to serve in the Chairperson and Vice-Chairperson capacity and nominated Commissioner Sandra Zerkle for Board Chairperson as she has served in past but not for a few years.

Chairperson Schrader commented that Commissioner Leek made a valid point and it was well taken and that there should be rotation in leadership on the Board.

Commissioner Harkins nominated current Board Chairperson David Price as he has done a fine job leading and added that he appreciated Commissioner Leek's point about rotating and it is valid and important.

Motion by Commissioner DeShon Leek, **Seconded** by Commissioner Beth Graham to nominate Commissioner Sandra Zerkle to serve as Chairperson of the Board of Commissioners for the 2025-2026 Fiscal Year.

Roll Call Vote:

Yeas: Commissioner DeShon Leek

Nays: Commissioners Dale Schrader, Chris Harkins, and Beth Graham

Action: Motion Failed 3 to 1.

Motion by Commissioner Chris Harkins, **Seconded** by Commissioner Dale Schrader to nominate Commissioner David Price to serve as Chairperson of the Board of Commissioners for the 2025-2026 Fiscal Year.

Yeas: Commissioner Dale Schrader, Commissioner Chris Harkins, Commissioner Beth Graham

Nays: Commissioners DeShon Leek

Action: Motion Carried 3 to 1.

Chairperson Dale Schrader opened the floor for nominations for the Vice Chairperson for the 2025-2026 Fiscal Year.

Motions were made to nominate Commissioner Sandra Zerkle and Commissioner Semone James to serve as Vice-Chairperson of the Board of Commissioners.

Motion by Commissioner DeShon Leek, **Seconded** by Commissioner Chris Harkins to nominate Commissioner Sandra Zerkle to serve as Vice-Chairperson of the Board of Commissioners for the 2025-2026 Fiscal Year.

Yeas: Commissioners Beth Graham, DeShon Leek, Chris Harkins

Nays: Commissioner Dale Schrader

Action: Motion Carried 3 to 1.

Motion by Commissioner Dale Schrader, **Seconded** by Commissioner Beth Graham to nominate Commissioner Semone James to serve as Vice-Chairperson of the Board of Commissioners for the 2025-2026 Fiscal Year. Motion did not move forward.

Commissioner Harkins stated that Commissioner Leek's comment regarding consistent rotation of leadership played heavily for that particular vote. Chairperson Schrader agreed that leadership should be rotated.

Motion by Commissioner DeShon Leek, **Seconded** by Commissioner Beth Graham to present the Slate of Officers for Fiscal Year 2025-2026 to the full Board for consideration as follows:

Chairperson: David Price
Vice Chairperson: Sandra Zerkle

Roll Call Vote:

Yeas: Commissioners Dale Schrader, Beth Graham, Chris Harkins, and DeShon Leek

Nays: None.

Action: Motion Carried.

Nominating Committee Chairperson Dale Schrader stated that the recommended slate will be presented to the full Board for consideration and nominations will be taken from the floor at the July 22, 2025, Regular Board/Annual Organizational meeting.

Commissioner Leek commented that even though the vote was 3 to 1 for Commissioner Price, his vote was based on his point of rotating leadership.

Corporate Secretary commented that Commissioner Leek's statement was valid but he is an active member of the Board and Nominating Committee and has a vote to be heard.

Adjourn

There being no further business, the meeting adjourned at 5:41 p.m.

Respectfully submitted,
Dale Schrader, Chairperson
Nominating Committee



M E M O R A N D U M

TO: Board of Commissioners

FROM: LaVella J. Todd, Corporate Secretary

CC: General Manager Richard Peffley

DATE:

RE: Officer and Committee Survey Forms

In accordance with our Rules of Procedure and past practice, the selection of Board Officers (Chair and Vice Chair) for fiscal year is as follows:

1. Officer and Committee Survey interest forms electronically sent to all Board members.
2. Completed Survey interest forms returned to the Corporate Secretary. ***(Please make sure your survey forms are submitted on time)***
3. Tabulate Survey interest forms. The current Board Chair selects the Nominating Committee members according to the interest survey results.
4. Notice of selected Nominating Committee members electronically sent.
5. The Nominating Committee undertakes the charged task of selecting the Slate of Officers to be presented at its Annual Organization meeting.
6. Annual Organizational Meeting. Recommended Slate of Officers presented and sanctioned.

Committee Chair preferences will be taken into consideration when the newly elected Chair makes the committee assignments for fiscal year.

Commissioners interested in serving as an Officer (Chair or Vice Chair) may not serve on the Nominating Committee. A copy of the Committee's proposed slate of officers will be sent to each Commissioner following the Nominating committee meeting and the results will be presented at the Board's Annual Organizational meeting held on for the Full Board to consider and approve.

Please contact me with any questions or concerns.

Thank you.



**LANSING BOARD OF WATER AND LIGHT
OFFICER SURVEY FORM**

Name:

1. Are you interested in serving as an Officer of the Board?
 - Yes
 - No

2. If you answered yes to question #1, please indicate your Officer preference (Chair or Vice-Chair-Description below) with a brief explanation regarding your interest.

Officer Responsibilities:

Chair

The Chair shall preside at all regular or Special Meetings of the Board and public hearings conducted by the Board, see that all orders and regulations are executed and complied with, see that all legal contracts with the BWL for or in the name of the City are performed, and shall perform such other duties as may be from time to time lawfully required of the Chair. The Chair shall also be an ex officio member of all committees of the Board, unless the Chair is an official member of a Committee. If the Chair is an official member of a Committee, she or he shall possess all voting privileges. It shall not be necessary for the Chair to relinquish the chair for the purpose of participating in debate or for the making of routine motions and resolutions.

Vice Chair

In the absence of the Chair, the Vice Chair shall perform all the duties and have all the powers of the Chair. The Vice Chair shall also preside over meetings of the Committee of the Whole.

Past Chair (RESERVED FOR THE PAST CHAIR OF THE BOARD)

The most immediate past Chair of the Board who is not currently serving, as Chair or Vice Chair of the Board shall be designated "Past Chair." If no Past Chair is serving on the Board, members of the Board shall select a member to assume the duties of the Past Chair as set forth in these Rules of Administrative Procedure. The Past Chair shall assume the duties of the Chair when neither the Chair nor the Vice Chair is present.

Other Remarks:

Signed
Date

Return Survey Forms no later than

*LaVella J. Todd
Lansing Board of Water & Light
Office of Corporate Secretary
1201 S. Washington Ave.
Lansing, MI 48910
P.O. Box 13007
Lansing, MI 48901*

to:

E- Mail: LaVella.Todd@lbwl.com



**LANSING BOARD OF WATER AND LIGHT
COMMITTEE SURVEY FORM**

Name:

1. Are you interested in serving as a Committee Chair?
 Yes
 No

2. If you answered yes to question #1, please indicate your Committee Chair preference and a brief explanation regarding your interest.

3. Please indicate your Committee assignment preference by checking the box next to the Committee description. This information will assist the Chair-Elect with Committee assignments for _____ year.
 Finance Committee
The Finance Committee shall have oversight responsibility for financial performance measures and audits, capital expenditures and returns, bond indebtedness and credit rating, annual Operations & Maintenance budget, rate review, and the investment policies of the retirement plans.
 Human Resource Committee
The Human Resource Committee shall have oversight responsibility for non-bargaining salary adjustments, employee survey results, labor relations, performance appraisal review for Board-appointed positions, Board staff appointments, salary, wages and employee benefits.
 Nominating Committee
The Nominating Committee shall at its first regular meeting following July 1st of each year, nominate a slate of officers at its annual organizational meeting and shall endeavor to rotate officers of the Board annually.

Remarks

Signed
Date

Return Survey Forms no later than

LaVella J. Todd

Lansing Board of Water & Light

Office of Corporate Secretary

1201 S. Washington Ave.

Lansing, MI 48910

P.O. Box 13007

Lansing, MI 48901

E- Mail: LaVella.Todd@lwl.com

to:



M E M O R A N D U M

TO: Board of Commissioners

FROM: LaVella J. Todd, Corporate Secretary

CC: General Manager Peffley, Asst General Manager Shawa

DATE: June 23, 2026

RE: Officer and Committee Survey Results

Based on the responses of the Officer and Committee Survey Forms, the Nominating Committee has been established. Board Chairperson David Price has deemed that the Nominating Committee will be composed of the following Board members:

Commissioner Tony Mullen (Chair)
Commissioner Beth Graham (Member)
Commissioner Semone James (Member)
Commissioner DeShon Leek (Member)

The Nominating Committee will meet to discuss and recommend a slate of officers for fiscal year 2026-2027. The Nominating Committee Meeting is July 7, 2026.

A copy of the Committee's proposed slate of officers will be sent to each Commissioner following the respective meeting. The committee report will then be presented to the Board of Commissioners for approval at the regularly scheduled Board (Annual Organizational) Meeting to be held July 28, 2026.

In addition to the slate of officers presented by the Nominating Committee, the Chairperson will also ask for nominations from the floor. If there are additional persons nominated for the position of Chairperson or Vice Chairperson, the Board of Commissioners will vote on each candidate individually (if applicable). If no nominations are received from the floor, the Board can introduce a motion to pass the slate of officers as presented.

If you have any questions or concerns regarding the above information, please feel free to contact me.

Thank you.

**OFFICER AND COMMITTEE SURVEY RESULTS
& BOARD MEMBERS' COMMENTS**

2026-2027

COMMISSIONER	SERVE AS AN OFFICER?	OFFICER PREFERENCE	SERVE AS A COMMITTEE CHAIR?	COMMITTEE CHAIR PREFERENCE(S)	COMMITTEE MEMBER PREFERENCE(S)
Graham	No	N/A	No	N/A	Finance
Harkins	No	N/A	No	N/A	Finance
James	No	N/A	No	N/A	Finance Nominating
Leek	No	N/A	No	N/A	Human Resources Nominating
Mullen	No	N/A	No	N/A	No preference
Price	Yes	Chairperson	No	NA	Finance
Schrader	No	NA	Yes	Human Resources Finance	Human Resources Finance
Zerkle	Yes	Vice-Chairperson	No	N/A	Human Resources

COMMENTS FROM COMMISSIONERS 2026 - 2027

Commissioner Beth Graham

Officer Interest: None

Committee Chairperson Interest: None

Committee Assignment Preference(s): Finance Committee.

Remarks: None.

Commissioner Chris Harkins

Officer Interest: None

Committee Chairperson Interest: None

Committee Assignment Preference(s): Finance Committee.

Remarks:

I will be happy to serve in whichever capacity is best for the oversight of the BWL. My primary interest will still be in the Finance committee but will be happy to serve on the Human Resources or Nominating committee if a rotation through committees is of value.

Commissioner Semone James

Officer Interest: None

Committee Chairperson Interest: None

Committee Assignment Preference(s): Finance Committee; Nominating Committee.

Remarks: None.

Commissioner DeShon Leek

Officer Interest: None

Committee Chairperson Interest: None

Committee Assignment Preference(s): HR Committee; Nominating Committee.

Remarks: None.

Commissioner Tony Mullen

Officer Interest: None

Committee Chairperson Interest: None

Committee Assignment Preference(s): No preference(s) marked.

Remarks: None.

Commissioner David Price

Officer Interest: Chairperson

Committee Chairperson Interest: None

Committee Assignment Preference(s): Finance Committee; HR Committee.

Remarks:

Chair--Now that we have stabilized the position of Internal Auditor and look forward to minimal rates increases, I believe my leadership will help us to stay focused to accomplish our critical objectives in the best interests of our customers and stakeholders..

I will work to maintain transparency in our deliberations and will assure that all commissioners have an opportunity to participate in meaningful dialogue on the issues before us.

Commissioner Dale Schrader

Officer Interest: None

Committee Chairperson Interest: HR Committee (primarily); Finance (secondary)

Committee Assignment Preference(s): Finance Committee; HR Committee.

Remarks:

I would like to submit my interest in HR Chair, then also my interest in Finance Chair, as a second possibility. 1. HR Committee Chair 2. Finance Committee Chair.

Commissioner Sandra Zerkle

Officer Interest: Chairperson, Vice-Chairperson

Committee Chairperson Interest: None

Committee Assignment Preference(s): HR Committee.

Remarks:

My goal as V. Chair to continue to encourage participation in all member. I also want to have communication to be open. We have faced several important issues of importance. I want to have the transparency necessary to discuss all issues that come before the committee I appreciate your support.

END OF DOCUMENT.