



**LANSING BOARD OF WATER AND LIGHT
BOARD OF COMMISSIONERS**

**SPECIAL BOARD MEETING MINUTES
May 3, 2022**

The Board of Commissioners met at the BWL Headquarters-REO Town Depot located at 1201 S. Washington Ave., Lansing, MI, at 5:30 p.m. on Tuesday, May 3, 2022.

Chairperson David Price called the meeting to order at 5:30 p.m.

The Interim Corporate Secretary called the roll.

Present: Commissioners David Price, Semone James, DeShon Leek, Tony Mullen, Tracy Thomas, and Sandra Zerkle. Non-Voting Commissioners present: Douglas Jester (East Lansing), Larry Merrill (Delta Township), and Brian Ross (DeWitt Township).

Absent: Commissioners Beth Graham, and Dusty Horwitt

The Interim Corporate Secretary declared a quorum.

The Commissioners recited the Pledge of Allegiance.

PUBLIC COMMENT

There were no public comments.

MEETING PURPOSE:

Approval of Hiring of New Internal Auditor

Chair Price stated that he called for this Special meeting to consider the approval of Hiring the New Internal Auditor.

RESOLUTION #2022-05-01

Appointment of the Charter Position of Internal Auditor

WHEREAS, the Board's Rules of Procedure specify that the Board is to appoint a Director and General Manager, Internal Auditor, and Corporate Secretary, respectively at its first regular meeting following July 1st of each year or as soon thereafter as may be appropriate; and

WHEREAS, due to the July 2022 vacancy of the Internal Auditor position, the Board's need to fill the position promptly, an offer of employment is being extended for the position of Internal

Auditor prior to July 1st and to conform with its Rules of Procedure, the Board anticipates a reappointment after July 1st.

RESOLVED, that the Board of Commissioners hereby appoints Frank Macciocca to the Charter position of Internal Auditor for a one year term.

FURTHER RESOLVED, that Frank Macciocca shall be extended an employment contract which shall be effective from May 9, 2022, and expire on May 8, 2023, or until such new date as may be set forth in an amended contract or a successor is appointed, whichever later occurs.

Motion by Commissioner Thomas, Seconded by Commissioner James, to approve the Resolution for the Appointment of Frank Macciocca to the Charter Position of Internal Auditor.

Action: Carried Unanimously.

MANAGER'S REMARKS/COMMENTS

GM Peffley reported that correspondence was received from Lansing City Council Member Adam Hussein regarding receiving calls from customers having difficulty accessing recent outage information. A response will be sent to Adam Hussein as the Communication Team is at a conference receiving an award.

Commissioner Mullen asked whether the system worked and if the customers were receiving busy signals. GM Peffley responded that BWL is unable to confirm what occurred yet.

Commissioner Zerkle asked for confirmation that the Smartmeters registered 90% of the outage issues, which provides a good reason for the installation of the Smartmeters. GM Peffley responded that was correct and that even if customers don't call, BWL is notified of every power outage.

Commissioner Jester asked whether the text messaging feature is for both inbound and outbound communication. GM Peffley responded that he would look into the features and provide a response to the Commissioners. Commissioner Mullen responded that the text messaging was similar to other notification systems like Nixle.

Commissioner Thomas commented that a sample of seven people and a couple of relatives contacted him and they were able to access the outage information. GM Peffley responded that the outage lasted an hour and forty minutes and that an error occurred during routine testing.

COMMISSIONERS' REMARKS/COMMENTS

Commissioner Thomas thanked the HR Committee and the executive staff that contributed to the Internal Auditor interviews. He noted that the candidate that was selected also had the equivalent of CISA certification.

Commissioner Mullen thanked Brian Schimke for keeping up with the Interim Internal Auditor duties.

Chairperson Price thanked Commissioner Thomas for his work with the HR Committee.

PUBLIC COMMENT

There were no public comments.

EXCUSED ABSENCE

Motion by Commissioner Thomas, Seconded by Commissioner James, to excuse Commissioners Beth Graham and Dusty Horwitt from tonight's meeting.

Action: Motion Carried.

ADJOURNMENT

Chair Price adjourned the meeting at 5:44 p.m.

Filed with Lansing City Clerk:
05-04-22-Unofficial Minutes
05-27-22-Official Minutes