



**COMMITTEE OF THE WHOLE MEETING
LANSING BOARD OF WATER AND LIGHT BOARD OF COMMISSIONERS
AGENDA**

November 9, 2021

**5:30 P.M. – 1201 S. Washington Ave., Lansing, MI 48910
REO Town Depot - Board of Water & Light Headquarters**

The BWL full meeting packet and public notice/agenda is located on the official web site at <https://www.lbwl.com/about-bwl/governance>.

Call to Order

Roll Call

Public Comments on Agenda Items

1. Committee of the Whole Meeting Minutes of September 14, 2021.....**TAB 1**
2. Regular Board Meeting Schedule 2022 – Resolution.....**TAB 2**
3. Renewable Energy Update.....**UPDATE**
4. Tree Trimming Update.....**UPDATE**
5. Personnel Issue
 Closed Session (Attorney-Client Memorandum) MCL 15.268(e).

Other

Adjourn

Based on recommendations from the Centers for Disease Control (CDC), and in accordance with the City of Lansing, the Board of Commissioners are requesting members of the public, staff and Board Members to wear a face covering at Committee and Regular Board Meetings.

COMMITTEE OF THE WHOLE
Meeting Minutes
September 14, 2021

The Committee of the Whole of the Lansing Board of Water and Light (BWL) met at the BWL Headquarters-REO Town Depot located at 1201 S. Washington Ave., Lansing, MI, on Tuesday, September 14, 2021.

Committee of the Whole Chair Sandra Zerkle called the meeting to order at 5:30 p.m. and asked the Corporate Secretary to call the roll.

Present: Commissioners Sandra Zerkle, Beth Graham, DeShon Leek, Tony Mullen, and Tracy Thomas, and Non-Voting Members: Douglas Jester (East Lansing), Larry Merrill (Delta Township) and Brian Ross (DeWitt Township)

Absent: Commissioners Semone James and David Price

The Corporate Secretary declared a quorum.

Public Comments

None.

Commissioner Mullen introduced the interim acting Internal Auditor, Brian Schimke, who gave a brief history of his accounting employment and experience with the Board of Water and Light. Mr. Schimke stated that he would send the Commissioners a more detailed biography and an internal audit update on Wednesday.

Chair Zerkle introduced Non-Voting Commissioner Brian Ross who is representing DeWitt Township.

Approval of Minutes

Motion by Commissioner Graham, **Seconded** by Commissioner Mullen, to approve the Committee of the Whole meeting minutes of May 11, 2021.

Action: Motion Carried.

IT and Security Update

Chief Information Officer, Rod Davenport, presented the IT and Security Update. Mr. Davenport presented information on the focus areas in the Information Technology Department (ITD)—infrastructure, business value, IT projects and cybersecurity. Information provided from infrastructure included network optimization and hardware lifecycle management; information from business value included the role of the Business Relationship Manager (BRM) of identifying, delivering and measuring IT's business value; information from IT projects included FY 20 projects completed and projects on deck; information from cybersecurity included cyber resources additions and the internal cyber audit conducted by BDO Audit & Assurance. Mr. Davenport reported that ITD's strategic focus for FY22 would be on asset lifecycle management, business alignment, enhanced resource planning and projections, and achieving the target of a 3.5 Cyber Maturity score by the end of the current strategic planning cycle.

Commissioner Mullen asked if the IT audit presented was the same audit in the document the Commissioners were sent. Mr. Davenport affirmed.

North American Electric Reliability Corporation (NERC) Compliance Update

Ms. Caitlin Chavez, BWL's NERC Compliance Supervisor, presented the NERC Compliance update. Ms. Chavez stated that there is a total of 83 NERC standards that encompass 14 categories, with one new standard and nine revised standards that have been approved and will be enforceable. Ms. Chavez gave a history of how mandatory compliance requirements developed through the Federal Energy Regulatory Commission (FERC), who approves policies and standards; the Energy Reliability Organization (ERO), NERC, who drafts policies and standards; and the Regional Entity, Reliability First, who oversees BWL's compliance with policies and standards. BWL also works with Midcontinent Independent System Operators (MISO) for compliance obligations in real time and for future planning.

GM Peffley commented that there are several variables that can cause a variance which are brought to him and commended the compliance department on the quality and efficiency of the work they do. *(PowerPoint available online in meeting packet)*

Energy Waste Reduction (EWR) & Renewable Energy Update

Environmental Services and Reliability Compliance Manager, Lori Myott, provided the Committee with an update on BWL's Energy Waste Reduction (EWR) Program. Ms. Myott reported that several programs were halted during the COVID-19 pandemic but BWL still exceeded its 2020 savings goal. Ms. Myott presented residential program highlights and gave an overview of business programs and upgrades. Ms. Myott also reported that BWL met the state's 12.5% renewable energy portfolio mandate, its own 30% clean energy by 2020 goal and is complying, with all aspects of PA342. *(PowerPoint available online in meeting packet)*

Commissioner Jester commented on the energy efficiency program and stated that, we or the BWL, should offer similar incentives for replacing an air conditioner (AC) with a heat pump as we do for replacing AC's with more efficient AC's. GM Peffley responded that the credit is for customers to whom BWL has reached out, who have new heat pumps installed which use less natural gas.

COW Chair Zerkle inquired about the program(s) delays and their reinstatements. In response to COW Chair Zerkle's inquiry, Ms. Myott stated that limited contact appointments were made with customers and that most of the programs were only delayed about four months.

PUBLIC ACT (PA) 152 Health Care Premium Sharing Resolution

Human Resources Executive Director, Lynnette Keller, presented two topics regarding the PA 152 Health Care Premium Sharing, options for employer caps on healthcare costs and affordability requirements of the act. Ms. Keller reported that the BWL no longer needs to opt out of Michigan's 2011 Public Act 152, however a resolution needs to be adopted or approved annually for the 80%/20% employer/employee health care cost option as set forth in PA 152. Ms. Keller reported that in the ACT affordability provisions for January 1, 2022 stipulates health insurance premiums cannot exceed 9.61% of employees' income and entities must add Opt Out/Waiver pay in the affordability calculations. Ms.

Keller respectfully requested that the Committee forward the annually required resolution to the full Board for consideration.

Motion by Commissioner Mullen, Seconded by Commissioner Graham, to forward the PA 152 Health Care Premium Sharing Resolution to the full board for consideration.

Action: Motion Carried

Other

Motion by Commissioner Graham, Seconded by Commissioner Mullen, to excuse Commissioners Semone James and David Price from tonight's meeting.

Action: Motion Carried

Adjourn

Chair Zerkle adjourned the meeting at 6:24 p.m.

Respectfully Submitted
Sandra Zerkle, Chair
Committee of the Whole

Proposed Resolution
2022 Regular Board Meeting Schedule

In accordance with the Lansing Board of Water & Light's Rules of Administrative Procedure, a schedule of dates, places, and times for each regular meeting of the Board of Commissioners for the calendar year shall be adopted in November.

RESOLVED, that regular meetings of the Lansing Board of Water & Light's Board of Commissioners are hereby set for calendar year 2022 as follows, unless otherwise notified or as a result of date conflicts with rescheduled City Council meetings:

2022

Lansing Board of Water & Light Board of Commissioners
Regular Board Meeting Schedule

Tuesday	January 25
Tuesday	March 22
Tuesday	May 24
Tuesday	July 26
Tuesday	September 27
Tuesday	November 15

Meetings will be held in the Lansing Board of Water & Light REO Town Depot located at 1201 S. Washington Ave., Lansing, MI at 5:30 p.m.

RESOLVED FURTHER, that a notice of the meeting schedule shall be published in a newspaper of general circulation in Ingham County the week of January 1, 2022.